

CHARTER TOWNSHIP OF CLINTON  
EMPLOYEES CIVIL SERVICE COMMISSION  
MINUTES  
March 19, 2009  
5:30 p.m.

PRESENT: Mr. Robert Butler, Chairman  
Ms. Renee Arrington-Johnson, Vice Chairman  
Ms. Michelle DeBeaussaert, Member

I. CALL TO ORDER:

Mr. Butler called the meeting to order at 5:25 p.m. Roll call: Mr. Butler, Chairman, Ms. Renee Arrington-Johnson, Vice Chairman, Ms. Michelle DeBeaussaert, Member. Also in attendance Ms. Lisa Murray, Personnel Director and Mr. Dan Bernard, Legal Counsel.

II. APPROVAL OF AGENDA:

Mr. Butler made a motion to approve the agenda as presented. Ms. Arrington-Johnson seconded. The motion passed unanimously.

III. APPROVAL OF FEBRUARY 25, 2009 MEETING MINUTES:

Mr. Butler made a motion to approve the minutes as presented. Ms. DeBeaussaert seconded. The motion passed unanimously.

IV. CORRESPONDENCE:

Mr. Butler made a motion to approve the request of the Township Supervisor for a 60 day temporary appointment to the position of Senior Staff Secretary. Ms. Arrington-Johnson seconded. The motion passed unanimously.

V. REPORTS:

A. Mr. Butler made a motion to approve the memorandum to Department Heads regarding seasonal employees. Ms. DeBeaussaert seconded. The motion passed unanimously.

B. Discussion regarding status of Office Aide position. No action taken.

- C. Mr. Butler made a motion to approve the memorandum to Union Chapter Chairs requesting seniority lists. Ms. Arrington-Johnson seconded. The motion passed unanimously.

VI. PUBLIC PARTICIPATION:

- A. Public participation was conducted.

VII. COMMISSIONER COMMENTS:

The next Civil Service Meeting was set for Tuesday, April 28, 2009 at 5:30 p.m.

VIII. OLD BUSINESS:

Mr. Butler made a motion to approve employment application revision by the inclusion of email addresses. Ms. DeBeaussaert seconded. The motion passed unanimously.

IX. ADJOURNMENT:

Mr. Butler made a motion to adjourn at 6:05 p.m. Ms. DeBeaussaert seconded. The motion passed unanimously.

Respectfully submitted,

Lisa M. Murray  
Personnel Director  
Employees Civil Service  
Charter Township of Clinton